

Duration 2 days

Pre Requisites

Delegates should have attended the Crystal Reports Introductory course and have a minimum of three months hands on experience using Crystal Reports in a working environment.

Objectives

This two day course is designed for users wishing to move on to the next level of reporting skills.

This is a two-day 'hands-on' course which will enhance delegates existing reporting skills to an advanced level.

Course Content

- **Reviewing Report Creation**
Advanced Record Selection
Advanced Grouping
Review of Linking
Conditional Formatting
Charting
- **Grouping**
Specified Order
Top N/Sort Group Expert
- **Sections**
Using Sections
Formatting Sections
- **Sections**
Formula Language & Syntax
Multi-pass Reporting
Control Structures

Using Functions
Understanding UFL's
Variables

- **Parameters**
An Overview
Defining/Creating
Using/Refreshing
- **Sub Reports**
Defining
Creating Unlinked Reports
Creating Linked Reports
On-demand Sub reports
Using Shared Variables
- **Cross Tabs**
Defining Cross-Tabs
Creating & Formatting
Charting & Mapping on Cross-Tab Data
- **Mapping**
Defining
Creating using Summarised Data
Creating using Detail or Formula Fields
Map Analyzer
Resolving Data Mismatch
- **Report Distribution**
Overview
Exporting to HTML
Distributing in RPT Format
Web Server Components
- **Excel and Access Add-Ins**
Defining the Add-in
Creating a Report from Excel Data
Creating a Report from Access Data
- **Crystal Dictionaries**
Defining a Dictionary
Dictionary Options
Creating a Report using a Dictionary
- **ODBC Data Source**
Creating an ODBC Data Connection